



# Admissions Policy 2025/26

## Applying for a place at Russell Scott Primary School

Russell Scott Primary School has adopted the admissions arrangements developed by Tameside LEA which apply to the admission of children to Tameside community and voluntary controlled primary schools in the normal admissions round for the academic year 2025/26.

## Nursery

Russell Scott Primary School has adopted the admissions arrangements developed by Tameside LEA. This policy was written with reference to A Code of Practice on Delivery of Free Early Years Provision for Three and Four Year Olds (September 2010) and applies to all community and voluntary controlled school maintained nurseries in Tameside. Read the leaflet below for more information:

<https://www.tameside.gov.uk/TamesideMBC/media/education/nursery-admissions-leaflet.pdf>

Click the link below for specific information about admission arrangements for Tameside Council Nursery Education Admissions 2025-2026

[https://www.tameside.gov.uk/TamesideMBC/media/admissions/Nursery-Admissions-Arrangements-for-Community-and-Voluntary-Controlled-Primary-Schools\\_2.pdf](https://www.tameside.gov.uk/TamesideMBC/media/admissions/Nursery-Admissions-Arrangements-for-Community-and-Voluntary-Controlled-Primary-Schools_2.pdf)

## Applying for a place in Russell Scott Nursery

To apply for a place at Russell Scott Nursery, please call into school to complete a Nursery application form, or you can [download it here](#) and then return it to the school.

You will need to call into school to show us your child's birth certificate.

## Reception

In Tameside, children start school in the September of the school year in which they will become 5 years of age, which means most children are 4 years old when they start school. For entry in September 2025, children born between 1 September 2020 and 31 August 2021 are eligible to start school in September 2025.

It is very important to read the [Starting Out](#) book, which explains the admission process in detail.

The [Starting Out](#) book also describes what happens after your application is submitted and what to do if you do not get your preferred school place offer on National Offer Day

The Children and Young People's Partnership Forum have developed some useful advice for parents

when their child is making the transition from their early years setting to primary school: [moving into primary school from early years settings](#) (1.34MB)

Click the link below for specific information about admission arrangements for Tameside Community and Voluntary Controlled **Primary Schools 2025/26 (including Russell Scott Primary School)** academic year 2025/26. Here you will find the full Tameside School Admissions Policy which explains how school places are allocated etc.

[https://www.tameside.gov.uk/TamesideMBC/media/admissions/Admission-Arrangements-for-Community-and-Voluntary-Controlled-Primary-Schools\\_12.pdf](https://www.tameside.gov.uk/TamesideMBC/media/admissions/Admission-Arrangements-for-Community-and-Voluntary-Controlled-Primary-Schools_12.pdf)

**To apply for a place at Russell Scott Primary school** you will need to use Tameside's online school admissions process- this can be found at <https://www.tameside.gov.uk/admissions/psa>.

**Click the link below to complete an online application:**

[https://admission.tameside.gov.uk/CitizenPortal\\_LIVE](https://admission.tameside.gov.uk/CitizenPortal_LIVE)

Timetable for applying for a primary school place in Tameside:

1 November 2024	The online <b>admissions system opens</b> for primary school places.
15 January 2025	<b>Closing date for applications.</b> Ensure you submit your primary school application before this date. Otherwise, you will need to make a late application.
30 January 2025	The online admissions system opens for <b>late Primary school applications</b>
16 April 2025	Offer date for <u>Tameside residents only</u>

## **Information for parents regarding in-year school transfers**

### How to Apply for an In-Year School Transfer

In-year transfers are applications for children wishing to move school during the school year.

All Tameside primary and high schools have opted into the in-year admissions process which is operated by Tameside Council for the academic year 2024-2025.

If you want to transfer your child to a school in Tameside, you must apply through Tameside Council **even if you live in another area**. If you want to apply for a school in another area, you will need to contact that area for further details of what you need to do.

**Before you make your application**, you should discuss the impending transfer with your child's current or previous school. Please visit the School Transfers web page for more information.

<http://www.tameside.gov.uk/schools/schooltransfers>

**Apply for an In-Year Transfer Online** [Click here to make an application](#)

Any broken links to the Tameside local authority website need to be reported to:

<https://public.tameside.gov.uk/contact/contact.asp?hide=true&dept=142&subject=council%20logo>